

## Meeting of the Responsible Gambling Strategy Board: 26 January 2016

**Venue:** Thistle Euston Hotel, Exeter Meeting Room, 43 Cardington Street, Euston, London, NW1 2LP

**Time:** 10.15 – 14.00

**Attendees:** Kate Anthony (KA), Henrietta Bowden-Jones (HBJ), David Forrest (DF), Ian Gilmore (IG), Russell Hoyle (RH), Chris Kelly ((CK) (Chair)), Rachel Lampard (RL), Richard Ives (RI), David Miers (DM), Simon Tanner (ST), Heather Wardle (HW)

**In attendance:** Amanda Allen (AA) (minutes), Ruth Callaghan (RC), Iain Corby (IC) Marc Etches (ME), Joanne Higgs (JH), Paul Hope (PH), Tim Livesley (TL)

Ref	Action:	Status	Minute number / Page
1	<b>Secretariat:</b> to make agreed amendments to the strategy and consultation documents and follow-up with Board members where further redrafting by individuals has been suggested.	Done	3.1/p2
2	<b>Secretariat:</b> to produce a revised strategy and consultation responses document. To circulate to Gambling Commission, Responsible Gambling Strategy Board and RGSB Advisory Group members.	In progress	3.3/p2
3	<b>Secretariat:</b> Circulate dates and details of the next Advisory Group meeting with open invite to Board members to attend.	Done	3.4/p2
4	<b>Secretariat :</b> JW to discuss with DM how to proceed with RGSB's part in implementing the research governance and commissioning protocol ahead of the next meeting.	In progress	6.1/p3
5	<b>Secretariat:</b> One to one meetings to be set up between Chair and each of the Board members as part of good practice.	Done	7.1/p3

### 1: Apologies and declarations of interest

1.1. There were no declarations of interest.

CK welcomed KA back to the meeting following her absence at the last meeting due to illness. It was noted that this was to be RC's last meeting as Board Secretary, and TL was welcomed to the meeting as interim Board Secretary. Congratulations were also given to HW who has been awarded a Wellcome Fellowship.

## **2: Minutes and matters arising from meeting on 1 December 2015: RGSB (16 01 (01))**

2.1 The minutes of the previous meeting were approved. There were no matters arising.

## **3: RGSB Strategy – consultation update and revised draft sections: RGSB 16 01 (02)**

- 3.1 CK set out the main purpose of the meeting which is to work through the edits made to the strategy as a result of responses received to the consultation. This will lead to two documents being produced, a revised strategy document and a responses document.
- 3.2 CK felt that the revised strategy can be shorter than the draft, omitting the review of the past with a focus on the future. CK felt the responses to the draft strategy were generally very constructive.
- 3.3 The strategy document will be circulated to Gambling Commission and Responsible Gambling Trust for comment. ME confirmed that RGT were comfortable with the substance of the document and that they are working towards making their strategy consistent with RGSB's.
- 3.4 It was also agreed to share the revised document with the Advisory Board prior to the meeting on the 10 February 2016. David Miers expressed interest in joining this meeting and this was welcomed. It was also agreed that future meeting dates would be circulated to all Board members with an open invite to attend.

**Action: Secretariat** to make agreed amendments to the documents and follow-up with Board members where further redrafting by individuals had been suggested.

**Action: Secretariat** to produce a revised strategy and consultation responses document. To circulate to Gambling Commission, Responsible Gambling Strategy Board and RGSB Advisory Group members as soon as possible.

**Action: Secretariat** to circulate dates and details of the next Advisory Group meeting with open invite to Board members to attend. David Miers will attend the meeting on 10 February 2016 and an invite for the meeting to be sent to him.

## **4: Update from the Responsible Gambling Trust: RGSB 16 01 (03)**

4.1 The Responsible Gambling Trust provided a briefing note for the Board updating them on their current activities. There was no time to discuss in detail although it was noted by the Chair that there was a great deal of work going on. ME informed the Board that they were recruiting an additional full time research assistant to further support the Director of Commissioning.

**To note:** Following the Board meeting it was agreed that a link to the Responsible Gambling Trust's briefing note be made accessible within the Responsible Gambling Strategy Board minutes. A link to this month's report can be found [here](#).

## **5: Delivering the Strategy: Progress: RGSB 16 01 (04)**

- 5.1 This paper provided an update on RGSB's progress against the work priorities in the current strategy. The paper was primarily for information and update and no comments were received from the Board.

## **6: Developing a research strategy: RGSB 15 07 (05)**

- 6.1 This paper provided a brief update on the progress in developing a Research governance and commissioning protocol as well as to explore how the Board might proceed with their part of implementing it. It was noted that this will require discussion at the March meeting. JW will discuss with DM ahead of that meeting. It was indicated that the document should be a 'slim' document detailing what was important. No further comments were received from the Board.

**Action: Secretariat** JW to discuss with DM how to proceed with RGSB's part in implementing the research governance and commissioning protocol ahead of the next meeting.

## **7: Any other business**

- 7.1 CK stated that he would as usual be having 1:1 sessions with individual Board members.
- 7.2. The Board presented RC with a leaving present and thanked her for her hard work and commitment since the inception of RGSB in 2008.

**Action: Secretariat** One to one meetings to be set up between Chair and Board members.

**Next meeting: Thursday 17 March 2016, Bloomsbury Park Hotel, 126 Southampton Row, Bloomsbury, London, WC1B 5AD**